



AUTHORIZED SUITE ACCESS LIST

Building _____

Suite _____ Tenant _____ Date _____

Name of Authorized Tenant Representative _____

The following persons are to be provided access to the above-named suite upon their request by building staff, when reasonably possible (i.e. if building staff have keys to the suite).

I, the authorized representative of the tenant entity, accept responsibility on behalf of the tenant entity for ensuring the Authorized Suite Access List is kept up to date. In order to update the Access List, we will complete a new form and return it to the Office of the Building with instructions to have the new list supersede all previous Access Lists.

Name

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

I understand that only those named above will be provided access to the suite by building staff, without additional written instructions from the authorized tenant representative.

Signature of Authorized Tenant Representative